

CARROLL ACADEMY'S APPLICATION PROCEDURE AND SCHEDULE OF CHARGES FOR 2023-2024

Dear Prospective Parents:

We appreciate the opportunity to provide information about the application procedure and a schedule of charges for Carroll Academy. We are pleased that you would consider giving our school the opportunity to be involved in your child's education. Please give careful attention to the information provided below if you desire to enroll your child at Carroll Academy.

- A. STEP ONE: Return all items listed below:
 - a. Completed application with **non-refundable** \$30 application fee
 - b. Copy of Original birth certificate
 - c. Copy of current grade report and transcript
 - d. Copy of any standardized test scores
- B. STEP TWO: Students applying for grades 1-12 must go through the following process:
 - a. A review of previous school performance
 - b. Admissions testing
 - c. A parent/guardian and student interview with administration, as well as an appointment with the bookkeeper.
 - d. Once we review your application and previous school performance, the administration will call and set up a testing time.
- C. STEP THREE: The financial office will acknowledge receipt of your Student Application form once Step 1 and 2 have been completed.
 - a. Admission is contingent upon space availability and acceptance according to admissions policies.
 - b. State Law requires each student to present a certification of immunization (Form 121) before the student may attend school. Carroll Academy honors this law by requiring each family to provide a completed Immunization Form **before** the first day of school.
 - c. Success in academics depends on regular and punctual attendance. Every student is expected, except in case of illness or other urgent situations, to be in attendance on regular school days.
 - d. Continued enrollment is contingent on satisfactory academic progress, proper conduct, and timely payment of tuition.
- D. STEP FOUR: Upon notification of acceptance, the parent must make all required payments within a specified time.

The enclosed Schedule of Charges provides information about the initial registration fee, tuition, membership, and other charges and details the payment schedule for different charges.

ALL REGISTRATION and BUILDING ASSESSMENT FEES ARE NON-REFUNDABLE

****ALL EMERGENCY COMMUNICATION WILL BE CONVEYED THROUGH THE E-MAIL ADDRESS(S) SUPPLIED ON THE APPLICATION INCLUDING BUT NOT LIMITED TO SCHOOL CLOSINGS.**

IMPORTANT FACTS

Carroll Academy will not enroll any student who has not met all requirements for enrollment.

If you have any questions about registration or about our school, please call our financial office at (662)237-6858.

Carroll Academy does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admission policies, or school administered programs. Qualified applicants of all races and creed are welcome.

CARROLL ACADEMY'S PARENT CHECKLIST FOR ADMISSION

Student _____ Grade in 2023-2024 _____

_____ Application

_____ Application fee of \$30

_____ Copy of Certified Birth Certificate (original long-form). All K-3 students must be 3 years old; K-4 students must be age four; K-5 students must be age five; First grade students must be six on or before September 1.

_____ Prior to enrollment, a Mississippi Certification of Immunization Compliance must be on file with the school.

_____ List School and Address in which you are transferring from (First Grade)

_____ Reason for transfer _____

_____ Copy of child's current grades and transcript, in addition to any standardized test scores

_____ Interview with administration

Siblings:

NAME

AGE

GRADE

SCHOOL

GRANDPARENTS INFORMATION

Did either grandparent graduate from Carroll Academy? _____

Grandfather _____ Year _____ Grandmother _____ Year _____ Maiden name _____

Name _____ Address _____

Name _____ Address _____

TERMS AND CONDITIONS

- A. Carroll Academy opens enrollment to college-bound students of any race, religion gender, color, creed or ethnic origin who meet the entrance requirements and strive both in conduct and achievement to maintain satisfactory progress.
- B. A new student and their family would have a probationary period that may include parent-teacher conferences, academic evaluations and disciplinary review. Admission to and continued enrollment in Carroll Academy is at the sole discretion of the school.
- C. Information on current policies will be made available in the student handbook. School policies are subject to change. Policy changes will be announced by due notification.
- D. Applicants agree to abide by all school policies, rules and regulations, including provisions for dress codes and discipline. Carroll Academy has full discretion in the discipline of students while at the school, including paddling.
- E. **All students must be fully potty trained to attend Carroll Academy**

Kindergarten and First Grade students entering Carroll Academy for the first time are not considered enrolled until a current Immunization Compliance Form 121 and Birth Certificate are received.

Students in **Grades K3-12** are not considered enrolled until registration and assessment fees are paid.

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PARENT AGREEMENT

I hereby certify that I have read this Student Application Form, including the Terms and Conditions Section. I do agree to comply with the terms and conditions stated therein and furthermore accept the conditions and requirements of all other official policies and procedures of Carroll Academy, including the payment of all fees and charges according to the published schedule of the school.

This application CANNOT be processed until the application fee is paid in full and the application is signed by the parents of the application.

Parent/Guardian Signature _____ Date _____

Parent Signature _____ Date _____

IMPORTANT FACTS

Carroll Academy will not enroll any student who has not met all requirements for enrollment.

For Office Use Only:

Date & amount received: _____

Date family was contacted: _____

Testing date: _____

Date student was added to waiting list: _____

Other: _____