

CARROLL ACADEMY'S APPLICATION PROCEDURE AND SCHEDULE OF CHARGES FOR 2017-2018

Dear Prospective Parents:

We appreciate the opportunity to provide information about the application procedure and a schedule of charges for Carroll Academy. We are pleased that you would consider giving our school the opportunity to be involved in your child's education. Please give careful attention to the information provided below if you desire to enroll your child at Carroll Academy.

- A. STEP ONE: Return all items listed below:
 - a. Completed application with **non-refundable** \$30 application fee
 - b. Copy of Original birth certificate
 - c. Copy of current grade report and transcript
 - d. Copy of any standardized test scores
- B. STEP TWO: The Guidance Counselor will acknowledge receipt of your Student Application form and discuss dates for interview with administration.
 - a. Admission is contingent upon space availability and acceptance according to admissions policies.
 - b. State Law requires each student to present a certification of immunization (Form 121) before the student may attend school. Carroll Academy honors this law by requiring each family to provide a completed Immunization Form **before** the first day of school.
 - c. Success in academics depends on regular and punctual attendance. Every student is expected, except in case of illness or other urgent situations, to be in attendance on regular school days.
 - d. Continued enrollment is contingent on satisfactory academic progress, proper conduct, and timely payment of tuition.
- C. STEP THREE: Upon notification of acceptance, the parent must make all required payments within a specified time.

The enclosed Schedule of Charges provides information about the initial registration fee, tuition, membership, and other charges and details the payment schedule for different charges.

All REGISTRATION and BUILDING ASSESSMENT FEES ARE NON-REFUNDABLE

****ALL EMERGENCY COMMUNICATION WILL BE CONVEYED THROUGH THE E-MAIL ADDRESS(S) SUPPLIED ON THE APPLICATION INCLUDING BUT NOT LIMITED TO SCHOOL CLOSINGS.**

IMPORTANT FACTS

Carroll Academy will not enroll any student who has not met all requirements for enrollment.

If you have any questions about registration or about our school, please call our Guidance Counselor, Penny Mitchell at (662)237-6858.

Carroll Academy does not discriminate on the basis of race, religion, ethnic origin, disability or sex in the administration of its admission and registration policies. Qualified applicants of all races and creed are welcome.

CARROLL ACADEMY'S PARENT CHECKLIST FOR ADMISSION

Student _____ Grade in 2017-2018 _____

K-3, K-4, K-5, and First Grade

_____ Application

_____ Application fee of \$30

_____ Copy of Certified Birth Certificate (original long-form). All K-3 students must be 3 years old; K-4 students must be age four; K-5 students must be age five; First grade students must be six on or before September 1.

_____ Prior to enrollment, a Mississippi Certification of Immunization Compliance **must** be on file with the school.

_____ List School and Address in which you are transferring from (First Grade)

_____ Interview with administration

Second through Twelfth Grade

_____ Application

_____ Application fee of \$30

_____ Copy of Certified Birth Certificate (original long-form)

_____ Prior to enrollment, A Mississippi Certificate of Immunization Compliance **must** be on file with the school.

_____ List School and Address in which you are transferring from (Grades 2-12)

_____ Reason for transfer _____

_____ Copy of child's current grades and transcript, in addition to any standardized test scores

_____ Interview with administration

CARROLL ACADEMY'S 2017-2018 KINDERGARTEN/1ST GRADE APPLICATION

Circle grade applying for: K3 K4 K5 1st

STUDENT INFORMATION

Full Name _____ Social Security Number _____

Name to be called _____ Sex _____ Date of Birth _____

Student lives with _____

PARENT INFORMATION

Did either parent graduate from Carroll Academy? _____

Father _____ Year _____ Mother _____ Year _____ Maiden name _____

Father's name _____

Last

First

Middle

Mailing Address _____

City _____ State _____ Zip _____

Physical Address _____

City _____ State _____ Zip _____

Resident School District _____

E-mail Address _____ Home Telephone _____

Cell Number _____ Business Telephone _____

Employer _____ Occupation _____

Mother's name _____

Last

First

Middle

Mailing Address _____

City _____ State _____ Zip _____

Physical Address _____

City _____ State _____ Zip _____

Resident School District _____

E-mail Address _____ Home Telephone _____

Cell Number _____ Business Telephone _____

Employer _____ Occupation _____

Siblings:

<u>NAME</u>	<u>AGE</u>	<u>GRADE</u>	<u>SCHOOL</u>
_____	_____	_____	_____
_____	_____	_____	_____

GRANDPARENTS INFORMATION

Did either grandparent graduate from Carroll Academy? _____

Grandfather _____ Year _____ Grandmother _____ Year _____ Maiden name _____

Name _____ Address _____

Name _____ Address _____

TERMS AND CONDITIONS

- A. Carroll Academy opens enrollment to college-bound students of any race, religion gender, color, creed or ethnic origin who meet the entrance requirements and strive both in conduct and achievement to maintain satisfactory progress.
- B. A new student and their family would have a probationary period that may include parent-teacher conferences, academic evaluations and disciplinary review. Admission to and continued enrollment in Carroll Academy is at the sole discretion of the school.
- C. Information on current policies will be made available in the student handbook. School policies are subject to change. Policy changes will be announced by due notification.
- D. Applicants agree to abide by all school policies, rules and regulations, including provisions for dress codes and discipline. Carroll Academy has full discretion in the discipline of students while at the school, including paddling.
- E. **All students must be fully potty trained to attend Carroll Academy**

Kindergarten and First Grade students entering Carroll Academy for the first time are not considered enrolled **until a current Immunization Compliance Form 121 and Birth Certificate are received.**

Students in **Grades K3-12** are not considered enrolled until registration and assessment fees are paid.

ALL REGISTRATION AND BUILDING ASSESSMENT FEES ARE NON-REFUNDABLE

PARENT AGREEMENT

I hereby certify that I have read this Student Application Form, including the Terms and Conditions Section. I do agree to comply with the terms and conditions stated therein and furthermore accept the conditions and requirements of all other official policies and procedures of Carroll Academy, including the payment of all fees and charges according to the published schedule of the school.

This application CANNOT be processed until the application fee is paid in full and the application is signed by the parents of the application.

Parent/Guardian Signature _____ Date _____

Parent Signature _____ Date _____

IMPORTANT FACTS

Carroll Academy will not enroll any student who has not met all requirements for enrollment.

For Office Use Only:

Date & amount received: _____

Date family was contacted: _____

Testing date: _____

Date student was added to waiting list: _____

Other: _____

